HOW TO – CANCEL / ADJUST PLAYERS IN TEE TIME ONLINE

STEP 1: After you are logged into your account on the tee time booking page, click “My Account” in the upper right-hand corner.

STEP 2: From the dropdown, select “Your reservations”

**Please Note, if trying to cancel less than 24-hours in advance, you will need to call the course.

STEP 3: This will take you to your upcoming reservations. Choose the tee time you wish to cancel (or reduce # of players for) and to the right side of the page you can choose to print, email or cancel (green x) your reservation.

STEP 4: Select the number of players you want to remove from the reservation. Click okay and proceed with cancelling.

**Please Note, if cancelling the entire tee time then you will select all players in the reservation.

FINALLY, YOU WILL SEE A POP UP AND EMAIL WITH CANCELLATION CONFIRMATION NUMBER.